

**NEW CREATION
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

December 1, 2010

Committee Members Present

Charisma Dixon Chair
Hasan Zarif Vice-Chair
Evelyn D. Branch Secretary
Carl Wells
Linda Jones

Committee Members Absent

Shirley Purnell

Affiliate Members Present

Access Regional Task Force
Brother's Keeper
Creative Concepts
DNL In-Home Services
First Class Living
Five Star Living
Greatness In You
Hands of Unity
Harrison House
Impact Youth Services
Joshua Home Family Svcs
Kingdom Dominion
Open Arms Family Support Services
Richmond Private Methadone Clinic
The MARCS Agency
Therapeutic Interventions
Upside to Youth Development

Affiliate Members Absent

Believer's Vision
More Solutions

Others Present

Michael Curseen, Region IV Human Rights Manager

- I. Call to Order at 6:26 p.m.**
- II. Welcome / Introductions**
Ms. Dixon called meeting to order, introductions of LHRC members, providers and guests were made. Special acknowledgement to Hands of Unity for host/providing dinner.
- III. Approval of Draft Minutes for June 2, 2010 and September 1, 2010: A motion was approved to Accept the minutes for June 2 and September 1, 2010 meetings.**
- IV. Public Comment: There were no public comments**
- V. Old Business:**
 - A. LHRC Policy and Procedures Review Follow-up RE: Corrections Requested for:**
Hands of Unity: Matter was deferred until March 2, 2011 meeting.
 - B. LHRC Follow-up RE: Five Star Living – Review of Conclusion and Actions Taker Concerning Alleged Abuse Reported at September 1, 2010 LHRC meeting: Affiliate reported abuse unfounded, staff was refreshed on Human Rights policies and procedures. The Committee motioned to accept the follow-up information provided.**

VI. New Business:

- 1. LHRC Request for Affiliation (Program Expansion) RE: First Class Living Center, LLC / Residential Program Services located at 4023 Oakleys Lane, Richmond, VA 23223 – Ms. Isoke Griffin, Program Director —The committee approved a motion to accept the request for affiliation.**
- 2. LHRC Request for Affiliation (Program Expansion) RE: Upside to Youth Development, LLC / Therapeutic Day Treatment Services (After-School Site) in Sussex County and Petersburg City Public Schools – Mr. Bryan Bain, Program Director –The committee approved a motion to accept the request for affiliation.**
- 3. LHRC Request for Affiliation (Program Expansion) RE: Brother’s Keeper, Inc/Therapeutic Day Treatment in Henrico County (operating at Living water Christian Fellowship, 5184 Nine Mile Road, Richmond, VA) — The committee approved a motion to accept the request for affiliation.**
- 4. LHRC Review of Policies & Procedures:**
 - 1) DNL In-home Services—committee accepted the policies and procedures with revisions. Committee requested affiliate to make recommended corrections and send entire policy to office of LHRC within 10 business days.**
 - 2) The MARCS Agency—committee accepted the policies and procedures with revisions. Committee requested affiliate to make recommended corrections and send entire policy to office of LHRC within 10 business days.**
- 5. Revised Crisis Wave Provider Training Updates: Faith & Family Advocates, Mr. Wayne Whittle, Director of Operations—Motion was deferred until March 2011 meeting, affiliate not present.**
- 6. LHRC Meeting Locations for 2011—The Chesterfield County CSB space is not available for meetings in 2011. The Committee requested providers to host meetings for 2011. Open Arms volunteered for March 2011 meeting.**
- 7. New Affiliation Agreements and Receipt of Affiliation Fees for 2011—Committee requested Those affiliates who have not paid the affiliation fee by end of evening must see Mr. Banks. Committee approved a motion that all fees must be paid by December 15, 2010.**
- 8. Human Rights Activities Reporting:**
 - 1. Access Regional Taskforce—none reported**
 - 2. Believer’s Vision, LLC—not present**
 - 3. Brother’s Keeper—1 reported**
 - 4. Creative Concepts—none reported**
 - 5. DNL In-Home Services—none reported**
 - 6. First Class Living—none reported**
 - 7. Five Star Living—1 reported (vehicle accident)**
 - 8. Greatness In You, LLC—none reported**
 - 9. Hands Of Unity—1 reported**
 - 10. Harrison House—none reported**
 - 11. Impact Youth Services—none reported**
 - 12. Joshua Home Family Services—none reported**
 - 13. Kingdom Dominion—none reported**

14. More Solutions—not present
15. Open Arms Family Support Services—2 reported
16. Richmond Private Methadone Clinic—none reported
17. The MARCS Agency—none reported
18. Therapeutic Interventions—none reported
19. Upside to Youth Development—none reported

VI. Office of Human Rights Comments: Choice Protocol and the Virginia Intellectual Disabilities Medicaid Waiver

VII. Refreshment Schedule for 2011 LHRC Meetings:

March 2, 2011 – Greatness of You, LLC

June 1, 2011 – Harrison House

September 7, 2011 - MARC Agency

December 7, 2011 – Richmond Private Methadone Clinic

VIII. Next Meeting Date: March 2, 2011

IX. Adjournment at 7:50 p.m.